

ZONE 4 WOMEN'S COMMITTEE



Captains' & Vice-Captains' Spring Meeting

Thursday, 2024 March 21

University Golf Club

5185 University Boulevard

Vancouver, BC V6T 1X5



Minutes

Present:

Brenda Burroughs	Chair	Jessie Horner	Vice Chair
Holly Horwood	Zone 3&4 Co-ordinator	Ying He	Team 2 Chair
Gail Thurston	Business Women's Chair	Moira Milligan	Rules Chair
Sherry Work	Webmaster	Lily Ravelo	Handicap Chair
Virginia Lam	Secretary	Julie Lyman	Beach Grove GC
Barb Setterlund	Beach Grove GC	Collen Huskisson	Bowen Island
Jan Evanski	Burnaby Mountain	Lori Davis	Burnaby Mountain
Karen Holden	Country Meadows	Karen Huckvale	Country Meadows
Jeannie Campbell	Delta Tuesday	Ida Davenock	Delta Tuesday
Ciara Martin	Fraserview Business	Jennifer Lee	Fraserview Business
Ngaire Metcalf	Fraserview Tuesday	Emma Co	Fraserview Tuesday
Karen Kirkpatrick	Greenacres Monday	Lori Parker	Greenacres Tuesday
Leona Waraway	Greenacres Tuesday	Jennifer Sthankiya	King's Link Ladies
Brenda Ritchie	King's Link Ladies	Judy Richardson	Langara
Stephanie McCallum	Langara	Dianne Churchard	McCleery Business
Barbara Gobis	McCleery Business	Ruth Castellino	McCleery Tuesday
Joanne Webster	McCleery Tuesday	Diane McNeely	Musqueam
Katy Edgar	Musqueam	Margaret Haller	Mylora Saturday
Bev Aberdeen	Mylora Saturday	Marika Vhalovic	Mylora Saturday
Susan Haddad	Mylora Thursday	Joan Cosford	Mylora Thursday
Lori Wilson	Pender Harbour	Alison Wong	Quilchena GCC
Jane Edwards	Richmond GCC	Kathy Kealey	Seymour GCC
Michelle Yuan	Shaughnessy GCC	Kathy Forrest	Shaughnessy GCC
Karen Vanzella	Squamish Valley GC	Linda Metcalfe	Tsawwassen Business
Carolyn Rutter	Tsawwassen Tuesday	Michelle Roy	Tsawwassen Tuesday
Kendra Smycniuk	University Business	Carla Rokochoy	University Business
Deborah Crombie	University Tuesday	Irene Lugsdin	University Tuesday
Shirley Li	Vancouver Chinese Ladies	Jenna Tang	Vancouver Chinese Ladies
Sarah Lee-Belsher	Vancouver GC	Katie Holder	Vancouver GC

Regrets:

Lily Zhao, Treasurer, Karen Pultz, Zone 3&4 Team 1 Chair; Debbie McKay, Team 3 Chair; Ezzabella Hernandez, Junior Chair; Capilano GCC; Ladies' Tee GC; Marine Drive GC; and Point Grey GCC.

Absent: Mayfair Lakes, Annabelle Pykalo, Bowen Island.

1. The meeting called to order at 10:04am by Zone 4 Chair, Brenda Burroughs.
2. Present 28 out of 33 clubs and 9 executive members established quorum.
3. Zone 4 Chair introduced the Executive.
4. The agenda is adopted as circulated with correction to Zone 3 Junior Chair name Christine Wong.
5. Minutes of the Fall Captain's & Vice-Captain's Meeting of 2023 October 19 approved as circulated.

Moved by Susan Haddad, Mylora Thursday; seconded Ciara Martin, Fraserview Business Women

MOTION CARRIED.

6. Correspondence – [Cloud series](#) letter from Tyler McKay, BC Golf about golf competitions for women from April – September. BC Golf is asking women's clubs for assistance by promoting it and facilitating the events by informing their pro shops.
7. Executive Committee Reports (attached as Schedule A):

MOTION from the Executive Committee dated 2024 February 15

THAT the acceptance of Lily Zhao as Treasurer and Debbie McKay as Team 3 Chair to Zone 4 Women's Executive Committee commence immediately.

Moved: Moira Milligan, Rules; seconded by Sherry Work, Webmaster

MOTION CARRIED.

- a) Vice-Chair – Jessie Horner
- b) Treasurer – Lily Zhao, Brenda Burroughs Reported

MOTIONS:

THAT the Zone 4 Women's Budget October 2024 be accepted.

Moved: Karen Vanzella, Squamish; seconded Karen Holden, Country Meadows.

MOTION CARRIED.

THAT the Zone 4 Women's Financial Position Statement October 2023 be accepted.

Moved: Stephanie McCallum Langara, seconded Ngaire Metcalfe Fraserview Tuesday

MOTION CARRIED.

- | | |
|------------------------------------|----------------|
| c) Secretary | Virginia Lam |
| d) Rules Chair | Moira Milligan |
| e) Handicap Chair | Lily Ravelo |
| f) Zone 3&4 Coordinator | Holly Horwood |
| g) Zone 3&4 Business Women's Chair | Gail Thurston |

- | | |
|-------------------------|--|
| h) Junior Chair | Ezzabella Hernandez (Brenda reported) |
| i) Team Chairs | Team 1: Karen Pultz (Brenda reported);
Team 2: Ying He;
Team 3: Debbie McKay (Brenda reported) |
| j) Webmaster | Sherry Work |
| k) Nominating Committee | Sherry Work, Burnaby Mt.; Annabelle Pykalo,
Bowen Island; Colleen Thomas, Capilano |
| l) Chair | Brenda Burroughs |
| m) BC Golf Zone Council | Brenda Burroughs |

MOTION

THAT the Zone 4 Women's Committee Reports be accepted.

Moved: Ruth Castellino, McCleery Tuesday; seconded Julie Lyman, Beach Grove

MOTION CARRIED.

8. New Business

- a) [Team Manual](#) Update – Jessie Horner (see Schedule A 7a Vice-chair report)
- [Page 4 section 8b\)](#) "the duly appointed captain of a team may play with her team, even if a player with a lower index than her is bumped to the next team "
 - [Page 3 section 13](#) If a dispute cannot be resolved by the Team Captains," it must be referred to the Team Chair, and if not resolved there, to the Team Match Play Committee."
 - Team Captain's duty is to report results which must include player names, indices, and final scores. Zone 4 Women website has a [fillable form](#) available to help with the process and ensure that players who belong to multiple clubs are representing only one club.
 - Team Captains are asked to share course information (e.g. local rules as the club plays the course etc.) with opponents prior to match dates. [2024 TEAM Schedules](#): May 14, June 4, July 2, July 30, and August 27
 - [Page 5 section 9f\)](#) currently states "Distance Measuring Devices may be used for all team play but they must be for DISTANCE ONLY, not wind or gradient. Any device which measures anything other than distance is not permitted regardless of whether such an additional function is used. A side using such a device is disqualified. NOTE also: If a particular course prohibits the use of a measuring device, then no measuring device may be used."

MOTION

THAT The Team Manual wording for use of distance measuring devices be amended to align with Golf Canada Rule 4.3 Use of Equipment.

Moved: Jennifer Lee, Fraserview Business Women; seconded Kendra Smycniuk, University Business Women.

MOTION CARRIED.

Golf Canda Rule 4.3a 1)

Distance and Directional Information

- Allowed. Getting information on distance or direction (such as from a distance-measuring device or compass).
- Not Allowed.
 - » Measuring elevation changes,
 - » Interpreting distance or directional information (such as using a device to get a recommended line of play or club selection based on the location of the player's ball), or
 - » Using an alignment device (see definition in Equipment Rules) to help align the ball.

See Committee Procedures, Section 8; Model Local Rule G-5 (the Committee may adopt a Local Rule prohibiting the use of distance-measuring devices).

- Team Captains should remind their Team members that their scores from Team Match Play must be posted on Golf Canada by 9pm PST that same day.
- b) Schedule of 2024 Women's golf events are available on the [BC Golf Zone 4 Women tournament](#) and [BC Golf Championship](#) pages.
- i. [Zone 3&4 Amateur & Senior Women's 2024 Championship](#) (max index 18.3), Monday, May 27 Hazelmere and Tuesday, May 28 Shaughnessy
 - ii. Zone 3&4 Partner Best Ball, Monday, June 24 at Greenacres GC, 1pm shotgun
 - iii. Zone 3&4 Business Women's Tournament date TBD (mid August)
 - iv. Zone 3&4 Women's Fall Classic, Monday, September 16 at Surrey GC, 1pm shotgun
- The following changes are in effect for 2024: The Women's Fall Classic is open to all adult (19+) women golfers. Prizes will be awarded for Senior Women (50+) and for Adult Women (19-49). This will be a stroke play tournament with introduction of Stableford format.
- c) BC Golf Zone 4 Women website (<https://www.bcgazone4.org/women/>) will list seminars for both [Rules](#) and [Handicap](#). Next seminar is 2024 April 25 at Langara GC; limited to 50 participants– 2 per club. Registration is open until April 20th. Email directly to Brenda Burroughs to register at bcalburroughs@gmail.com
- d) [BC Golf Zone 4 Women](#) website will list women's club that are seeking members. Clubs that have waitlists should refer women to those clubs with openings listed on the [Zone 4 Women's Events](#) page.
- e) [Rule 25](#) Review – Brenda Burroughs

The introduction of Rule 25 to the [2023 Rules of Golf](#) is an important statement in terms of the inclusivity of the Rules of Golf and the accessibility of the game. R&A USGA Rule 25 – Guidance for National Governing Body

A review of Rule 25 and its implications for Zone 4 membership was conducted this winter. Documents reviewed and personnel contacted included:

R&A, USGA Rule 25 – Guidance for National Governing Bodies

Golf Canada Policy for Eligibility Requirements of Players with Disabilities under Rule 25
Guidance to Local Committees for Determining Player Eligibility for use of Rule 25
All Abilities Assessment Process
Rule 25 Request Form

BC Golf Kris Jonassen, Chief Executive Officer, Emails

EDGA Mark Smith, Consultant/Physical Therapist, Netherlands, Emails

Specifically, the details pertaining to acquisition of an EDGA or WR4GD Player pass and to eligibility of a player to use the modified rules under Rule 25 in competition according to their category of disability was the focus of the review.

The categories covered by Rule 25:

Player who is Blind or has a Visual Impairment

Player who is an Amputee

Player who uses an Assistive Mobility Device

Player who has an Intellectual Disability

Golfers are encouraged to submit the necessary form to Golf Canada which is then processed to EDGA for assessment and determination of eligibility for a EDGA pass or conditional WR4GD Access Pass. EDGA can only award passes based on the information they have about player impairments. They can then suggest relief under Rule 25 but note that they do not make or apply the rules of golf – USGA and the R&A has that mandate.

Once a pass is granted, the player is registered on the EDGA golf site and has a lifetime standing for the reported disability. The player is notified of the pass received, accommodation suggested, and has access to a copy of the pass to present to league, tournament and championship committees for acceptance and follow-up Rule 25 application. *"In each of the EDGA member countries, it's the responsibility of the event organizer working together with the nationally appointed eligibility assessor to establish if individual conditional pass holders are eligible to participate or otherwise."*

Golf Canada requires a submission date of 60 days prior to Golf Canada competition for consideration of accommodation based on EDGA/WR4GD status. Included in this process, always, is the opportunity for players (not covered by Rule 25) to request specific permission of the committee in charge of a competition for accommodations. The committee may grant accommodations and not be in Breach of Rule 4.3 if

The player has a medical reason for using the equipment, and

The use of that equipment would not give the player an unfair advantage over other players.

From January 1, 2023, the former Modified Rules for Players with Disabilities became Rule 25 and the modifications in Rule 25 apply automatically in all competitions and general play for anyone who is eligible to use them. Rule 25 does not alter the existing responsibility of organizers ...more information regarding eligibility for Rule 25 can be found in Section 5D of the Committee procedures within the Official Guide to the Rules of Golf.

For Zone 3 and 4

1. Encourage club players to apply for the EDGA/WR4GA pass if they identify with one of the four disability categories identified by EDGA. The application process takes time. Zone club executives and tournament committees are not 'assessors' for the purpose of Rule 25.
2. For BC Golf sanctioned Zone tournaments, leagues, and championships; information posters and Terms of Competition should aim to provide an inclusive, accessible environment for play. Details possibly including use of caddies, carts and application of Rule 25, should infer, that in certain

- instances, a caddie or an aide or a specialized piece of equipment may be allowed for a player under Rule 25. It does not mean that, in general, caddies or other equipment are then available for everyone.
3. A submission date for consideration of accommodations prior to competition should also be declared. A reasonable period may be 30 days. This provides time for committee deliberations, possible appeal of decisions prior to finalizing tournaments details. *Please note: Rules Chairs do not make these decisions or assess granting of accommodations. Rules Chairs apply the Rules under the information given to them by the Tournament Committees for exceptions and within the Rules of Golf.*
 4. A player may appeal a tournament committee decision regarding eligibility. A player that seeks accommodation from a tournament committee for a zone sanctioned event and is denied, may appeal the committee decision in a timely manner to a secondary body. The recommendation is that the appeal be in writing and would be submitted to the Chair of the Zone Executive Committee who in consultation with the BC Golf Tournament Manager would conduct a review. The onus is on players to have the necessary documentation and assessment completed.

A player that would meet the criteria of eligibility for a Golf Canada, BC Golf event such as the BC Disabilities Games, would be eligible for Zone sanctioned events. Again, BC Golf and Zone Executive Committee members are not 'assessors' of disabilities.

Example A

Player applies to enter tournament for stroke play. Player provides Doctor's note providing detail of disability.

Tournament Information specified that there would be no caddies for tournament and that Rule 25 would be adhered to.

Tournament Committee determined that the player was not eligible for accommodation as the criteria of disability provided for in Rule 25 was not met. Player did not have EDGA or WR4GA documentation. Player appealed the decision back to the committee several days prior to tournament. The tournament committee reviewed their process and in accordance with the Section 5D – Committee Guidance upheld their decision.

Player subsequently formally completed the EDGA application through Golf Canada. After securing additional medical support from their doctor, the Player received confirmation that she was eligible for an EDGA Access Conditional Pass and had her player status upgraded and posted on the EDGA site. In addition, BC Golf has confirmed that the EDGA Access Conditional Pass indicates that the player falls under the provisions of Rule 25 and the accommodation of an aide is given. The player would be eligible for the BC Golf Disabilities Tournament and other sanctioned BC Golf events (Zone events).

The Rules Chair of the event entered will advise the player and aide, before the round, what is and isn't allowed by an aide. Concern regarding 'slow play' is separate and distinct from use of an aide or caddie. Pace of Play and caddies/aides are sometimes related but should be two separate elements of the competition. Pace of Play issues warrant 'liable to penalty' regardless of whether or not a caddie/aide is involved.

9. Adjourned at 11:41am.

Date of next meeting: 2024 Captains' & Vice Captains' Fall Meeting – TBA

Schedule A: Zone 4 Executive Reports

7.a Vice Chair Report: Jessie Horner

1. My role is to observe and learn and prepare for the role of chair. Thus, I have participated in several meetings with Brenda, and other executive and Zone 3 Chair. It has been a very positive experience. The executive have been marvelous! Particularly Brenda, who is a natural born educator.
2. I've helped out where I could, for example, taking minutes sometimes, making the preliminary arrangements for this meeting. I will be looking into a change to our Constitution on how our clubs are billed for their Zone fees. I will be searching for the venue for the fall meeting that will be Oct 17.
3. I'm learning how to use Golf Genius to help out with Tournament management. It is a fantastic innovation, and will make all our lives much easier.
4. I've also done the revisions to the Team Manual, and will speak to those later in the agenda.
5. I am very much looking forward to having someone step into the role of vice-chair this fall. It is a wonderful opportunity to give back to the Zone and to be of service to our golfing community. Its interesting to see the relationship between our clubs, BC Golf and Golf Canada in action and its exciting. I encourage everyone to consider whether they would like to step into the role or to put forward names of people in your club who might be, and contact our nominating committee. I will do my best to help you out, as Brenda has done for me. Please consider it. Our zone is only as strong as the effort we all put into it.

Team Manual Item under New Business

The major revision occurred last year. This year there are only two additions and one clarification.

The additions are

1. to formally accept that a club's team captain may play with her team, even if she doesn't fall exactly within the hcp index order. This is on page 4 under section 8(b)
2. to streamline the appeal process in the event of a dispute that cannot be solved by the team captains—the appeal is directly to the committee. Section 1 e identifies the members of the committee and p 8 section 13 c provides the appeal is to the committee.
3. The clarification is that when sending in results the club team captains need to send in the names and indexes of the players as well as the final scores. This was in the club manual but it only appeared in #15, the Summary Outline of Team captains' Duties under hcps. Its now moved to Results, under the same point. Sherry has created forms that club team captains can use for this purpose and uploaded them to the Zone website. Team captains do something like this already and they may find the form works for them. It's a good idea to have our zone team captains reviewing the names of team players as sometimes players may be playing for more than one club, when our rules do not allow for that. While we can belong to more than one club, we must commit before the first game which club we will play for.
4. It has been suggested that team captains should provide their local rules to visitors. This is already in the manual under 15 Preparation—and yes, definitely, this should be done in advance of the game. Practice facilities, availability and cost of power carts should also be noted, anything that could impact the visitors experience on the day of play.
5. It might also be useful to remind team captains of the rules relating to range finders. The rule has been that players cannot use devices that have the capability to measure slope or any condition other

than distance. A lot of people have invested in range finders that do these things, and may think its acceptable if the capability is turned off.

Here a discussion ensued over the proper interpretation of the Rules of Golf relating to range finders and the following motion was made: to change the wording to align with Rule 4.3 Use of Equipment

6. Team captains should remind their members that their scores from Team Play must be posted.
7. Finally, if you come across an issue that isn't covered in the manual or you think should be changed, please don't hesitate to communicate with your zone team captains.

7b) Treasurer Report: Lily Zhao

Copies of our draft Budget for 2024 and end of 2023 season Financial Statement were sent out via email. Hopefully you have had a chance to review the details.

This month the Zone 4 Women's invoices were sent out to the Captains and Treasurers for each club. Some clubs have no treasurers on the list. There were one or two clubs gave us invalid email addresses. In those cases, I sent the invoice to the captain and vice-captain.

Just a reminder that payment is due by May 1, 2024 to enable your members to qualify to participate in zone events. The zone levy is the one constant income we have to provide services to the members.

Our income from the BC Golf Grant is usually received in two installments; an advance in June and the balance in early November. The funding program at BC Golf is changing, so the estimated income may change this season.

As always, the tournaments are the biggest item under our expenses. Brenda is working closely with Zone 3 on how we share the management of these events. Both zones are considering more prizes or raffles.

Overall we anticipate a slight deficit, but we can cover that with our current balance of funds.

Our financial position at the end of the 2023 season has been updated and distributed. The only significant change since October 31 is the receipt of the balance of the 2023 BC Golf grant. We received the second installment of \$1038.80 and then transferred \$1340.00 to the Junior Girls account.

Are there any questions about our finances?

At this time, we need a motion to adopt the Zone 4 Women's Committee Budget for 2024.

Also, now we need a motion to accept the Financial Statement for October 31, 2023.

As a reminder to clubs, we manage the BC Golf Programs: BC Pin Round Competition, Dorothy Olive Franklin Memorial Tournament, and Beat the Champ Competition. All the information you need is on our website under Women's Programs on the Captains Info tab. Please use the forms on our website and check the deadlines for payment and entry to these events.

Last but not least, while I was preparing the invoices, I found some contact information from some clubs were not correct or up to date. I strongly recommend that all captains log into our security website and double check your clubs' contact information. If there are any changes need to be made, please inform Virginia, our secretary at your earliest convenience.

Thank you for listening.

Respectfully submitted,

Lily Zhao,

Treasurer, Zone 4 Women's Committee

March 21, 2024

British Columbia Golf - Zone 4 Women's Committee
2024 draft Budget
February 5, 2024

	<u>2024 Budget</u>	<u>Final 2023</u>
<u>Income/Receipts-</u>	-	-
Levies from Membership - 3447 @ \$4.00 per member	\$13,788.00	\$13,896.00
British Columbia Golf Grant (bal 2023 & advance 2024)	2,600.00	2,601.70
Pin Receipts (incl. postage)	900.00	1,016.92
Tournament-Zone 3&4 Amateur/Senior (Zone 3 hosting)	0.00	9,449.00
Zone 3&4 Partner Best Ball (Zone 4 hosting at Greenacres)	16,000.00	13,820.00
Zone 3&4 Senior Classic (Zone 3 hosting at Surrey)	0.00	0.00
Luncheon fees	0.00	0.00
Seminar Fees (TBD)	200.00	310.00
Rule Books	0.00	872.35
Dorothy Olive Franklin entry fees	1,200.00	1,204.00
Beat the Champ entry fees	350.00	394.00
PIN Round fees	1,400.00	1,594.00
Bank Interest & exchange	200.00	212.48
Miscellaneous	0.00	150.00
Total Income	\$36,638.00	\$45,520.45
<u>Expenses/Disbursements</u>	-	-
Membership services		
Spring & Fall Captains Meetings (at University on Mar 21st)	\$5,400.00	\$5,156.64
Seminars (Rules/Handicap/Team) (TBD)	500.00	667.50
Pin Orders	500.00	761.64
Dorothy Olive Franklin fees to British Columbia Golf	1,200.00	1,204.00
Beat the Champ fees to Junior Girls	350.00	394.00
PIN Round fees to British Columbia Golf	1,400.00	1,594.00
Team Trophy Engraving/Keepers & awards	200.00	188.12
Tournament-Zone 3&4 Amateur/Senior (Zone 3 hosting, Zone 4 assist)	9,195.50	9,773.63
Zone 3&4 Partner Best Ball (Zone 4 hosting at Greenacres)	14,400.00	14,702.12
Zone 3&4 Senior Classic (Zone 3 hosting at Surrey)		0.00
Subsidy for Zone 4 Amateur & Senior Champions @ Provincials (4 people)	2,000.00	1,500.00
Rule Books (no bulk purchase through Golf Canada/BC Golf this year)	0.00	975.45
Operating expenses		
Zone 4 Executive (Meetings, etc.)	250.00	45.63
Transportation & Accommodation (mileage rate = \$0.50/km)	1,000.00	478.95
Postage, Supplies, Printing, Cartridges	450.00	196.21
Zone 3&4 Committee Funding	0.00	0.00
Subsidy for Zone 3/4 Business Women's Tournament	500.00	500.00
Banking (e-transfer payment charges) (outgoing)	20.00	20.70
Website upgrade & development	0.00	0.00
Security/Software/Accessories	120.45	78.40
Bogey Golf Update (computer program for tournaments)	26.75	0.00
Retiring Executive & Volunteer recognition	225.00	303.00
BC Golf House Society	750.00	750.00
Donations	0.00	100.00
Juniors share of BC Golf Grant (<i>plus funds owed from previous seasons</i>)	1,400.00	3,021.80
Expenses - Miscellaneous	500.00	0.00
Total Expenses	\$40,387.70	\$42,411.79
Zone 4 Profit/Loss	-\$3,749.70	\$3,108.66

British Columbia Golf - Zone 4 Women's Committee			
Financial Position October 2023			
<u>November 1 2022 to October 31 2023</u>			
	Balance carried forward from 2022 season		\$ 41,908.61
	Chequing account	\$31,686.60	
	Savings account	\$10,222.01	
<u>Income</u>			
	Membership fees (Levy)	\$13,896.00	
	BC Grant	\$ 2,601.70	
	Pins	\$ 1,016.92	
	Tournaments	\$23,269.00	
	Competitions & Seminars & Rules Books	\$ 4,374.35	
	Interest	\$ 212.48	
	Donations & Volunteer Recognition	\$ 150.00	
		Total Income	\$ 45,520.45
		Total Assets	\$ 87,429.06
<u>Expenses</u>			
	Captains' Meetings	\$ 5,156.64	
	Pins	\$ 761.64	
	Competitions & Seminars & Rule Books	\$ 4,834.95	
	Tournaments & trophies	\$24,663.87	
	Subsidies	\$ 1,500.00	
	Transportation & Executive meetings	\$ 524.58	
	Postage, supplies, stationery	\$ 196.21	
	Computer (incl Zoom & Bogey Golf)	\$ 78.40	
	Donations & Volunteer Recognition	\$ 1,653.00	
	Bank charges	\$20.70	
	Transfer to Junior Account (funds owed 2021-2023)	\$3,021.80	
	Miscellaneous	\$ -	
		Total Expenses	\$ 42,411.79
		Total Deductions	\$ 42,411.79
	Bank balance as of October 31 2023		\$ 45,017.27

7c) Secretary Report: Virginia Lam

This is my first years as secretary for BC Golf Zone 4 Women, so it was a steep learning curve as to what tasks needed to be completed within what deadlines. Thank you for patience as I figure out the rhythm for Zone 4.

The Minutes for all 2023 meetings were distributed to 2023 Captains and Vice-Captains and Sherry Work, webmaster has posted these on our [BC Golf Zone 4 Women](#) website. The collection of 2024 incoming Club's executive data is complete; however, there is ever ongoing changes as clubs fill vacancies and people change their contact information. The 2024 club rosters are uploaded by our webmaster, and I will continue to update the information and support our executive and clubs as necessary.

To minimize the email communication, I will use the following protocol:

- 1) When clubs are sending in forms or email requests for information changes:
 - a) Allow 5-10 business days.
 - b) Login to the [BC Golf Zone 4 Women club roster](#) secured site to verify that changes are complete. You will need the username and password.
- 2) RSVPing for a meeting:
 - a) A confirmation email will be sent to those that replied two weeks before the meeting.
 - b) Another email reminder will be scheduled for attendees only the day before the meeting.
 - c) If your club has not reply by the deadline specified, there will be polite follow up!

All other inquiries are welcomed and will be answered in a timely manner.

Respectfully submitted,

Virginia Lam, Secretary
Zone 4 Women's Committee

7d) Rules Chair Report: Moira Milligan

There have been no changes to the Rules of Golf for 2024. Clarifications are updated quarterly on the R and A website.

I will be conducting Rules Seminars in May and June for clubs in Zone 4 who requested a presentation. Rules education is very important to me and I look forward to working with their committees to cover as many of their queries as possible.

In 2024 I am scheduled to referee the Zone3/4 tournaments, CJGA events as well as the VGT.

I am looking forward to attending the next Golf Canada Regional Tournament Administrators and Referees Seminar (TARS) at the Vancouver Club April 3-5. This will be my second seminar and I always learn a great deal about being a referee at these events.

Respectfully submitted,

Moira Milligan
Rules Chair
Zone 4 Women's Committee

7e) Handicap Chair Report: Lily Ravelo

The World Handicap System (WHS) took effect on January 2020. On January 1, 2024 – the first revision to the WHS took effect. Revisions are:

1. Inclusion of shorter-length golf courses – 9 holes 750 yards (685 meters) or 18 holes 1500 yards (1,370 meter) are now eligible for course rating and slope rating purposes. If you regularly play the smaller course such as par 3 courses, you will now be able to post your scores for handicapping purposes.
2. 9-hole game can now immediately be converted to an 18-hole game rather than waiting for another 9-hole game to be completed and calculated for an 18-hole score differential. This new method of calculation is based on a player's expected score rather than a score of net par. See Rule 3 for calculation. For further information: [Adjustment of Hole Scores \(randa.org\)](https://www.randa.org/adjustment-of-hole-scores)
3. It is expected, by April 1, 2024, the Playing Conditions Calculation (PCC) modifications will provide a faster adjustment for abnormal playing conditions.
4. The Handicap Committee have new tools available from Golf Canada in order to assist Committees in conducting the review process to effectively and consistently reflect a player's ability.

The Handicap Committee has the responsibility to conduct review of a member's ability to play to reflect their current handicap index. A member may potentially improve or inhibit their playing ability as reflected in their reported scores.

Rule 7. For further information: [Committee Actions \(randa.org\)](https://www.randa.org/committee-actions)
[The R&A - Handicapping Rules \(randa.org\)](https://www.randa.org/the-r-a-handicapping-rules)
[World Handicap System™ Revisions Announced for 2024 \(randa.org\)](https://www.randa.org/world-handicap-system-revisions-announced-for-2024)

Question re Golf Canada and GHIN

Members of golf clubs in Canada (Golf Canada) and US (GHIN) are required to hold valid handicap files in both countries. These are two separate entities but use the same WHS, in other words, scores entered in either system can be linked – however, members will be required to pay the membership fees for both Golf Canada and GHIN.

In order to link files, the member's golf association along with their GHIN number will be required to report to Golf Canada. Upon the completion of registration of both Golf Canada and GHIN, the scores posted on either system will be recorded in both files. Previous scores posted recorded on Golf Canada or GHIN will not be linked.

Golf Canada members are required to provide their respective golf association along with their GHIN membership number. Their golf association name is not to be confused with their club name, for example, Golf Canada is the Canadian association not Langara Golf Club.

7f) Zone 3&4 Co-ordinator's Report: Holly Horwood

Discussions with Lower Mainland golf clubs continued over the winter months to secure locations for our three, annual, jointly-run tournaments.

The 2024 Championship Schedule as currently secured:

**Zones 3 and 4 Women's Amateur (Under 50 years of age) and
Senior (Over 50 years) Championships: (60 Players)**

Monday May 27 @ Hazelmere: Starting times from 10 a.m. (9 minute intervals)

Tuesday, May 28 @ Shaughnessy: Starting times, Cross-over play from #1 and #10 from 9 a.m. to 10.10 a.m. Buffet Luncheon/Prizes to follow.

Notes:

- Amateur/Senior categories to be played from the same tee-box to permit players over aged 50 to compete in both categories if they wish.
- Yardages in a similar range as Provincial championship (i.e. 5400 to 5700, depending on conditions)
- Top two finishers in both Amateur and Senior divisions will comprise the two-person Zone teams to Provincial Championships.

Zones 3 and 4 Women's Partner Best-Ball. Afternoon 1 p.m. Shotgun, all ages

Monday, June 24 @ Green Acres Golf Course: Buffet dinner/Prizes to follow.

Zones 3 and 4 Fall Classic. Afternoon Shotgun, 1 p.m.

Monday, September 16 @ Surrey Golf Course. Buffet dinner/Prizes to follow.

Wishing you all a great golf season,

Holly Horwood

Coordinator, Zones 3 and 4

7g) Business Women's Chair Report: Gail Thurston (report by Joanne Dorman, past BW Chair)

ZONE 3 & 4 BUSINESS WOMEN'S GOLF ASSOCIATION

Executive:

- Secretary/Treasurer – Susan Haines from Tsawwassen Springs for 2023 & 2024
- Vice Chair – Janet Andrews from McCleery Business Women's Club for 2024 & 2025
- Chair – Gail Thurston from University Golf Club for 2024 & 2025

Member Clubs:

Six clubs remain in the Business Ladies League:

Fraserview, McCleery, Greenacres Monday Women's GC, Surrey, Tsawwassen Springs & University

BUSINESS FROM FALL MEETING

The Links Women's Golf Club has changed their name to Greenacres Monday Women's Golf Club

Team Play Schedule: The 2024 Team Play Schedule was distributed at the fall meeting.

ANNUAL TOURNAMENT

This year's tournament will be organized and hosted by University Golf Club. We are awaiting the firm date of the tournament. It is usually scheduled for mid August.

ZONE 3-4 BUSINESS WOMEN'S CAPTAINS MEETING

The spring meeting date has not been set as yet.

7h) Junior Girls Chair Report: Ezzabella Hernandez

Hi Everyone -

Thank you for your patience!

The Spring Tour Series is BACK!

Ezzabella Hernandez and I have committed to our roles as the Zone 3 and Zone 4 Junior Girls Chair for 2024 and look forward to hosting the junior girls this year.

Thank you to our hosts this year for supporting our Junior Girls - Richmond GCC, Quilchena GCC, Capilano GCC. Your support is greatly appreciated!

***We will be adding to the schedule in the next few weeks.**

The official schedule has now been shared to the public, click on the link below.

[Home | BC Golf | Zone 3 & 4 | Junior Girls \(zone3and4juniorgirlsgolftour.com\)](https://zone3and4juniorgirlsgolftour.com)

Eligibility:

- Player must be 18 years of age or under as of June 2, 2024
- Player must be a member of a golf club in Zone 3 or Zone 4
- Player must reside in Zone 3 or Zone 4 and belong to the British Columbia Golf Players Club

Registration will open March 1 at 12 noon.

For live updates, please give us a follow on [instagram@bcgolfgirls3.4](https://www.instagram.com/bcgolfgirls3.4)

- * Note: If you know of anyone who is eligible to compete in the events, please share the schedule with them or have them reach out to us.

If you have any questions, please don't hesitate to reach out.

Christine Wong

PGA of Canada Class "A" Teaching Professional

University Golf Club / christinewgolf@gmail.com

7i) Team Reports: Karen Pultz, Team 1, Ying He, Team 2 and Debbie McKay, Team 3

TEAM 1 Chair

Not much to report except that the 2024 1st Team Zone 3/4 schedule has been distributed. Thank you Sherry for your scheduling!

And, to wish everyone good, fun and friendly match play competition this year

Karen Pultz,

604-644-5133

karenpultz@gmail.com

TEAM 2 Chair

The 2024 Team schedules are available on Zone4 Women website.

There will be the same nine clubs as last year playing team2 in 2024, including Burnaby Mountain, Fraserview, Greenacres, Kings Links, Langara, McCleery, Squamish Valley, University and Vancouver Chinese Ladies (VCL).

On Feb 15th I sent the updated captains contact information list (email address and phone numbers) to all nine team captains for purpose of their match scheduling/score reporting.

There're a few new team2 captains, so I resent the zone4 women's website link with resources including team manual and team captain responsibilities for reference. New contact information have also been communicated with Sherry and Virginia so that records on website remain updated and consistent.

There's a request from Kingslinks to have the BYE on June 4th, which we've accommodated thanks to Sherry's scheduling effort. Squamish Valley Golf Course back nine renovation won't be completed by early June so they may need to either play front nine twice or reschedule for the May game. VCL also needs to reschedule the May game due to no tee time available at Riverway. All captains are encouraged to coordinate with the opponent teams for rescheduling and update me with the new dates if any.

We are excited and look forward to the 2024 golf season!

Respectfully Submitted,
Ying He/2nd Team Chair

TEAM 3 Chair

I have been given all the particulars I needed to take on the responsibilities of Zone 4 Team 3 Chair. Leslie Dobie is amazing & passed along a wealth of information. An email has been sent to all Team 3 Captains to introduce myself and provide them with the details & documents required for our upcoming 2024 season.

I will connect with the Captains again to confirm everything is in order prior to May 14, our first Team Play date.

Cheers! ...Debbie

7j) Webmaster Report: Sherry Work

Sherry Work reported that she has updated Zone 4 Women's and Men's websites. There is now a member club event page which lists the clubs' events and clubs who are looking for members.

7k) Nominating Committee Report: Brenda Burroughs

2024 Committee Members:

Annabelle Pykalo	Bowen Island	annabellepykalo@gmail.com
Sherry Work	Burnaby Mtn	shwork@telus.net
Capilano	Colleen Thomas	cmt2924@telus.net

The nominating committee was charged with securing nominations for four Executive Committee vacancies at the AGM of October 2023. Since that time, two of the four positions have been filled.

Team 3 Chair	<u>Debbie McKay</u> from Burnaby Mountain GC
Treasurer	<u>Lily Zhao</u> from Vancouver Chinese Ladies

*The Executive is required to pass a motion to accept these positions in Spring 2024 which then allows the new executive members full responsibilities for duties immediately. Documentation within the Spring Women's Executive Meeting minutes will provide the Treasurer with signing powers with the bank.

The remaining nominations to bring forward to the AGM in October 2024 are:

Vice Chair – 2 years *appointment October 2023 – 2025, 2 years Chair, 2 years Past Chair*

- a) Is Chair-elect and will assume that position upon expiration of the Chair's term or should a vacancy occur in that position. If the Vice-Chair is appointed, she must be elected to the Chair's position.
- b) Assist the Chair and be vested with all of the powers of the Chair in her absence.
- c) Assist the Chair with preparing and conducting Tournaments and with Tournament Committee duties as required.
- d) Conduct the election at the AGM.
- e) Ensures that the schedules for Teams 1, 2 and 3 are created and circulated.

Team 2 Chair – for 2024 – 2025 seasons – 2 years 2023 – 2026

- a) Circulate the 2nd Team Schedule.
- b) Receive and record the team scores received from the host club after each play day.
- c) Respond to questions or issues from 2nd Teams. If further discussion is required refer through 1st Team Chair to the Zone 3 and 4 Executives.
- d) Submit a report at each Zone Committee meeting announcing the results at the AGM.

Respectfully submitted,
Brenda Burroughs, Chair

7 I) Chair Report: Brenda Burroughs

The months since our last Executive meeting and AGM have been dramatic but successful. The weather has certainly given a mixture of opportunities for golf and many clubs have been working hard to establish their own executives. Our executive members have been supportive and resourceful in providing the information needed by many while continuing to complete the off-season tasks that bring us to welcome 2024 Zone 4 golf.

Working with Zone 3 Chair, Val Barker, has been productive in synching the work done by both executives and shared executive members to streamline procedures and communication. Many thanks are given to Holly Horwood, Gail Lichty, Sherry Work, Virginia Lam and Jessie Horner for the emails, meetings, documents, and updated communications that have taken place. We are moving into this new season with solidified dates for events, agreed processes for funding, updated shared manuals and consistent websites. A lot of work over two large zones. Val and I have communicated through a January newsletter to Captains many of the information points and noted changes from BC Golf/Golf Canada that have been made. We will continue to share information consistently throughout the season. We are on line to have our first event, Amateur/Senior Championships May 27 and 28, 2024, held Day 1 at Hazelmere GC and Day 2 at Shaughnessy GC.

I was pleased to be part of a committee that looked at the revision of the BC Golf Captain's Manual. The updated manual was presented to a Zone Council meeting in December and posted to the BC Golf Website. This work was completed over 3 months by Zoom and Team meetings involving zone chairs from across the province. Tyler McKay, Manager - Golf Participation and Partnerships, managed the updates and will additionally support the switch to Golf Genius tournament software along with Jerome Goddard, Director of Rules and Competitions.

I completed a review of Rule 25 and pursued understanding of the processes for EDGA documentation for golfers with disabilities both defined by Rule 25 and partially meeting Rule 25 specifications. This was a rewarding experience and am confident that Zone 4 Women have pushed the clarification of application of this Rule to bring greater meaning and inclusivity for our members.

BC Golf has undertaken some revisions, specifically in the Captain's Manual, Funding Formula to Zones and Constitutions/By-Laws. The push to become more digital in communications and consistent within all zones is a focus. Golf Genius is being shared and supported for zones as the tool for championships and tournaments as well as the Cloud Series which encourages women golfers to play fun games, establish handicaps and broaden the community of golf province wide. A February session with the Texas head office of Golf Genius is currently being set up for both zones to implement the software. I am slated for a March 27th BC Golf AGM and will have Jessie step in to replace me at the Zone Council meeting April 5th.

Personally, the arrival of Virginia as secretary has been a remarkable change for me and I'm sure for all of you. Efficient, clear communication in a timely fashion is marvelous! Lily has been busy with Gail producing our budget and Debbie has answered emails from Team Captains already! I am fortunate to work with executive members, both new and continuing, that have so many strengths to share. Thank you for all that you do in working to keep our information current while having such busy lives of your own.

I look forward to our 2024 golf season and have confidence that we will offer the best experiences for our members.

Respectfully submitted,
Brenda Burroughs
Chair

7m) BC Golf Zone Council Report: Brenda Burroughs

There are the 2 meetings: the Constitution, and by laws of BC Golf was going to be revamped. Two years ago, they were told by Golf Canada, that their process of doing membership and allocating funds based on the number of players was not in agreement with the Societies Act, so that then sent the Constitution bylaws back to the drawing board.

March 27th BC Golf AGM meeting is looking at the updates and changes to the Constitution bylaws. April 5th Zone Council meeting is when the new funding formula will come out. That funding formula is based on money for Zone 4 tournaments.

Jessie Horner will take Brenda's position on the BC Golf Zone Council effective April 2024.